

September 9, 2022

Special Meeting

BE IT REMEMBERED, that on the 9<sup>th</sup> day of September, A.D., 2022 there was held a Special Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Discussion and Action to approve permission to install a new water meter. Location of proposed line extension service is approximately 220-feet from SW corner of 6<sup>th</sup> Street and Paloma Street, a 3/4-inch meter service to a 4-inch waterline. 5-feet deep on 5-foot alignment of 40-foot R.O.W. (Precinct 2). ACTION REQUIRED.
5. Adoption of 2022-2023 proposed changes in compensation for elected officials. ACTION REQUIRED.
6. Adoption of 2022-2023 Salary Schedule. ACTION REQUIRED.
7. Adoption of 2022-2023 Willacy County Budget. ACTION REQUIRED.
8. Discussion and Action to ratify the property tax rate in the FY 2022-2023 County Budget. ACTION REQUIRED.
9. Adoption of the following Tax Rates through Resolutions:
  - A. General Funds. ACTION REQUIRED
    - (1.) Maintenance and Operations. ACTION REQUIRED
  - B. Road and Bridge. ACTION REQUIRED
  - C. Interest and Sinking. POSSIBLE ACTION REQUIRED.
10. Approval of Special Claims for FY 2022-2023 on the following:

A. Postage	L. Travel Advances
B. Utilities	M. Texas Association of Counties
C. Gasoline & Diesel Fuel Payments	N. Grant Expenditures
D. Taxes	O. Trust Fund Refunds
E. Rents	P. Refunds
F. Contracts	Q. Jury Fees
G. Payroll Reports	R. Debt Services
H. Drug Enforcement	S. Court Ordered Attorney Payments
I. Communication Expense	T. All Legal Services
J. Advertisement of Treasurers Quarterly Reports	U. All County Vehicles Registrations.
K. State Quarterly Reports	ACTION REQUIRED
11. Approval of County Clerks Record Archival Plan and Report. ACTION REQUIRED.

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12. Adjourn.

THE COURT MET:  
PRESENT:

Aurelio Guerra, Jr.,  
Eliberto Guerra,  
Oscar De Luna,  
Henry De La Paz,  
Eduardo Gonzales,  
Annette Hinojosa,  
Ida Martinez,  
Elizabeth Rios,

County Judge,  
Commissioner, Precinct 1,  
Commissioner, Precinct 2,  
Commissioner, Precinct 3,  
Commissioner, Precinct 4,  
County Attorney,  
County Auditor,  
County Chief Deputy Clerk,

**Deceased**

**Arrives at 10:14 a.m.**

**Absent**

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – Commissioner Eduardo Gonzales - **Absent**
3. Pledge / Invocation – Commissioner Henry De La Paz

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Agenda # 4  
DISCUSSION AND ACTION TO  
APPROVE PERMISSION TO INSTALL  
A NEW WATER METER. LOCATION  
OF PROPOSED LINE EXTENSION SERVICE  
IS APPROXIMATELY 220-FEET FROM SW  
CORNER OF 6<sup>TH</sup> STREET AND PALOMA  
STREET, A 3/4-INCH METER SERVICE  
TO A 4-INCH WATERLINE. 5-FEET DEEP  
ON 5-FEET ALIGNMENT OF 40-FEET R.O.W.  
(PRECINCT 2)

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of permission to install a new water meter. Location of proposed line extension service is approximately 220-feet from SW Corner of 6<sup>th</sup> Street and Paloma Street, a 3/4-inch meter service to a 4-inch waterline. 5-feet deep on a 5-foot alignment of 40-foot R.O.W. (Precinct 2). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

**Move to item number 11.**

Agenda # 5  
IN REGARDS TO ADOPTION OF  
2022-2023 PROPOSED CHANGES  
IN COMPENSATION FOR  
ELECTED OFFICIALS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Adoption of 2022-2023 Proposed Changes in Compensation for Elected Officials. Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6  
IN REGARDS TO ADOPTION OF  
2022-2023 SALARY SCHEDULE

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Adoption of 2022-2023 Salary Schedule. Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 7  
IN REGARDS TO ADOPTION OF  
2022-2023 WILLACY COUNTY  
BUDGET

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Adoption of 2022-2023 Willacy County Budget and with the following changes read by County Auditor, Ida Martinez at the Public Hearing:

**General Fund – Fund 01 Expenditures**

- (1.) Increase to Veteran Officer position funded by converting Full-Time Assistant Veteran Officer to Part-Time Benefits Clerk at 20 hours per week – Budget Officer’s Page 11, Proposed Page 9
- (2.) Changes to Constable 4 line items – zero effect on budget – Budget Officer’s Page 18, Proposed Page 16
- (3.) Increase for Sebastian building leased from NINOS, Inc. – Budget Officer’s Pages 10 and 22, Proposed Pages 8 and 20
- (4.) Adjustments for potential crisis – Budget Officer’s Pages 10, 31 and 32, Proposed Pages 20, 29 and 30
- (5.) Cloud Maintenance Agreement through INCODE, 2017 Contract – Budget Officer’s Pages 36 and 37, Proposed Pages 34 and 35
- (6.) Adjustment for estimated amounts – Budget Officer’s Page 38, Proposed Page 36

**Capital – Revenues and Expenditures**

- (7.) Move \$450K from Unencumbered Fund Balance to Intergovernmental Revenue and remove \$821K El Valle revenue for potential PFC debt service; reduce line items due to decreased revenue
- (8.) Move \$450K from Unencumbered Fund Balance to Intergovernmental Revenue because will not fund grant match this year

**Precinct 1 – Fund 61**

- (9.) Added Part-Time Clerk at 20 hours per week and reduced Road Improvements – Budget Officer’s Page 45, Proposed Page 42

**Precinct 2**

- (10.) Vehicle Purchase offset by Road Improvements – Budget Officer’s Page 47, Proposed Page 44

**Precinct 4 – Fund 64**

- (11.) Converted Full-Time Administrative Assistant to Part-Time at 24 hours per week and added Part-Time Road Maintenance position at 29 hours per week added savings to Road Improvements – Budget Officer’s Page 51, Proposed Page 48

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**District Attorney's Drug Seizure (Chapter 59) – Fund 50 Revenues and Expenditures**

(12.) Adjustment for state longevity based on attorney's years of service. Changes adjusted to Unencumbered Fund Balance – Budget Officer's Page 63, Proposed page 60

**TJJD-A-200X-245 State Financial Assistance Fund – Fund 95 Expenditures**

(13.) Juvenile Board approved increase to Assistant offset by Residential Services – Budget Officer's Page 72, Proposed Page 69

(14.) Line items changes to match budget submitted to State – Budget Officer's Page 72, Proposed Page 69

**American Rescue Plan Act (ARPA) (Fund 114)**

Budget was added in it's entirety – Proposed Page 72

**General Fund**

Proposed 2022-2023 Budget a Total Revenue and Expenditures of \$8,787,645.00

Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

**Commissioners Court Members Voting:**

**For:** County Judge, Aurelio Guerra, Jr., Commissioner Precinct 1, Eliberto Guerra, Commissioner Precinct 3, Henry De La Paz and Commissioner Precinct 4, Eduardo Gonzales

**Vacant:** Commissioner Precinct 2

**Move to item number 10.**

Agenda # 8

DISCUSSION AND ACTION

TO RATIFY THE PROPERTY TAX

RATE IN THE FY 2022-2023

COUNTY BUDGET

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval to ratify the property Tax Rate in the FY 2022-2023 County Budget. This budget will raise more revenue from property taxes than last year's budget by an amount of \$8,385.00 which is a .001 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$62,396.00. Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 9  
IN REGARDS TO ADOPTION OF  
THE FOLLOWING TAX RATES  
THROUGH RESOLUTIONS:

- A. GENERAL FUNDS  
(1.) MAINTENANCE AND  
OPERATIONS
- B. ROAD AND BRIDGE
- C. INTEREST AND SINKING

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of the Adoption of the following Tax Rates through Resolutions: A. General Funds, (1.) Maintenance and Operations 0.64789. Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of the Adoption of the following Tax Rates through Resolutions: B. Road and Bridge 0.12400. Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Gonzales, seconded by Commissioner De La Paz for approval of the Adoption of the following Tax Rates through Resolutions: C. Interest and Sinking 0.01538, for a total of 0.78727. Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

**Commissioners Court Members Voting:**

**For:** County Judge, Aurelio Guerra, Jr., Commissioner Precinct 1, Eliberto Guerra, Commissioner Precinct 3, Henry De La Paz and Commissioner Precinct 4, Eduardo Gonzales

**Vacant:** Commissioner Precinct 2

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**Return to item number 7.**

Agenda # 10

IN REGARDS TO APPROVAL OF  
SPECIAL CLAIMS FOR FY 2022-2023  
ON THE FOLLOWING:

- |  |                                      |
|--|--------------------------------------|
| A. Postage                                       | L. Travel Advances                   |
| B. Utilities                                     | M. Texas Association of Counties     |
| C. Gasoline & Diesel Fuel Payments               | N. Grant Expenditures                |
| D. Taxes   | O. Trust Fund Refunds                |
| E. Rents   | P. Refunds                           |
| F. Contracts                                     | Q. Jury Fees                         |
| G. Payroll Reports                               | R. Debt Services                     |
| H. Drug Enforcement                              | S. Court Ordered Attorney Payments   |
| I. Communication Expense                         | T. All Legal Services                |
| J. Advertisement of Treasurers Quarterly Reports | U. All County Vehicles Registrations |
| K. State Quarterly Reports                       |                                      |

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Special Claims for FY 2022-2023 on the following:

- |  |                                      |
|--|--------------------------------------|
| A. Postage                                       | L. Travel Advances                   |
| B. Utilities                                     | M. Texas Association of Counties     |
| C. Gasoline & Diesel Fuel Payments               | N. Grant Expenditures                |
| D. Taxes   | O. Trust Fund Refunds                |
| E. Rents   | P. Refunds                           |
| F. Contracts                                     | Q. Jury Fees                         |
| G. Payroll Reports                               | R. Debt Services                     |
| H. Drug Enforcement                              | S. Court Ordered Attorney Payments   |
| I. Communication Expense                         | T. All Legal Services                |
| J. Advertisement of Treasurers Quarterly Reports | U. All County Vehicles Registrations |
| K. State Quarterly Reports                       |                                      |

Motion was put before the Court by the Chairman. Commissioners Guerra, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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**Move to item number 12.**

Agenda # 11  
IN REGARDS TO APPROVAL OF  
COUNTY CLERKS RECORD ARCHIVAL  
PLAN AND REPORT

Motion was made by Commissioner De La Paz, seconded by Commissioner Guerra for approval of County Clerks Record Archival Plan and Report. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.